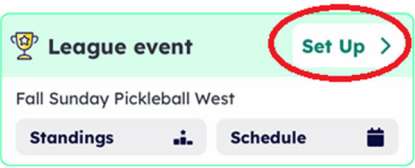
Round Leader Instructions – Individual/Rotating Partner Format

Below are instructions for running rounds in the Pickleheads app. What you see may be different, as some of these views may be from the organizer perspective or a test league. They're also from the iOS version of the app. Some leagues have fewer than the eight rounds used in this example.

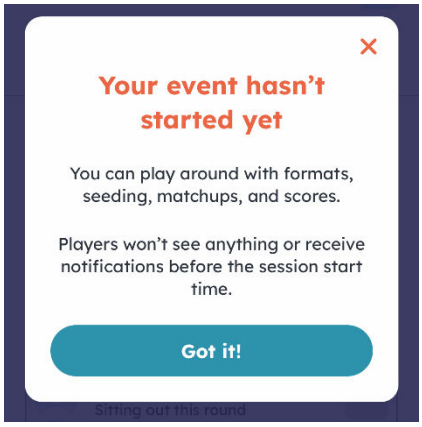
Step 1: Open the Pickleheads app. You should see a section called "Happening Now" or "Today's Sessions" somewhere on the Home screen. Tap on the white rectangle for the league in which you're participating.



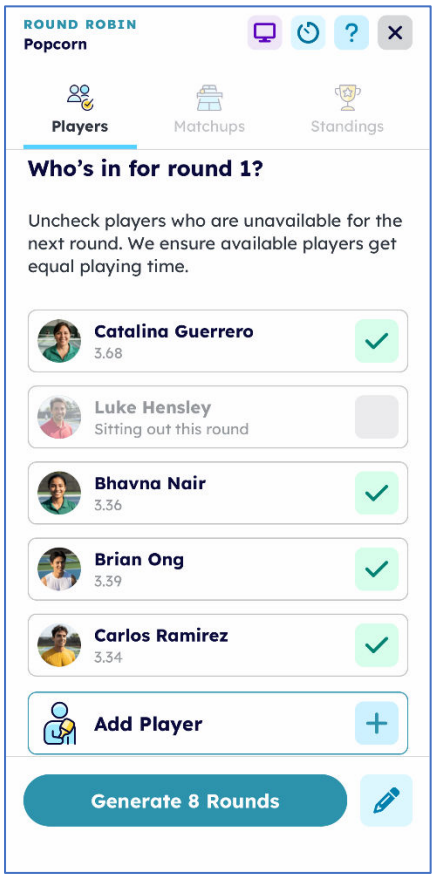
Step 2: Tap the white "Set Up" button to the right of "League event."



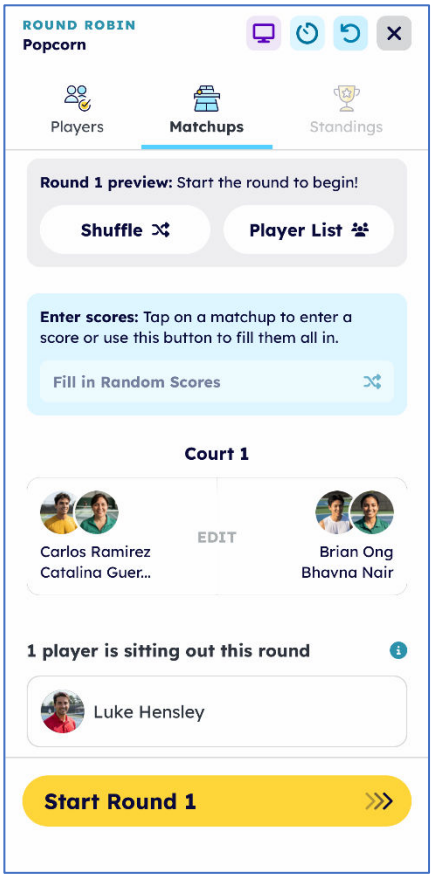
Step 3: You'll see "Your event hasn't started yet" if it hasn't yet reached the start time of the session. Tap "Got it!" to continue. You can still set everything up.



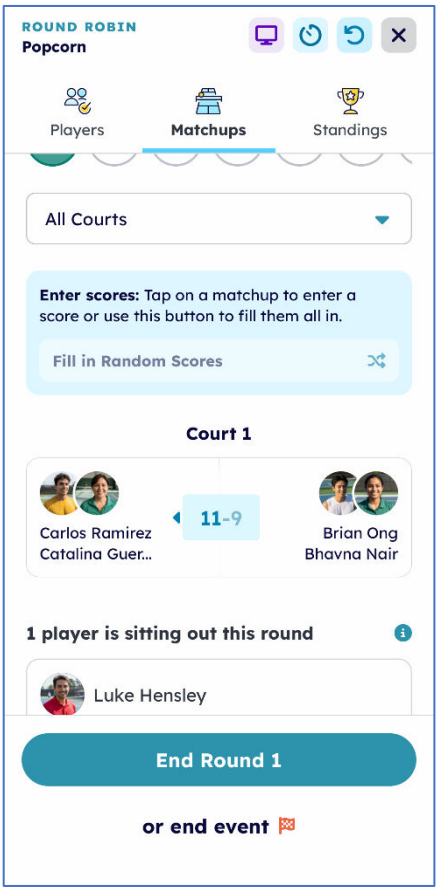
Step 4: Make sure there's a green checkmark next to all players present. It will automatically be there if they use the check-in feature. Otherwise, you can select them. Make sure anyone who isn't present isn't checked. In the example to the right: Maybe Luke is running late. Uncheck him for Round 1. You can add him back for Round 2 and beyond if he does show up (Covered in Step 7). Hit the "Generate 8 Rounds" button at the bottom once all players present have a green checkmark.



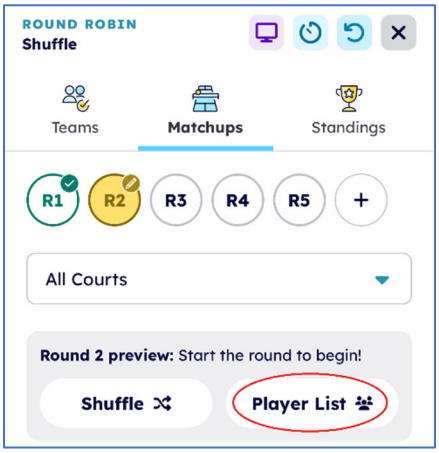
Step 5: Hit "Start Round 1" at the bottom. Everyone will now be able to see their matchup and court assignment in the Pickleheads app. Head to the court and start playing!



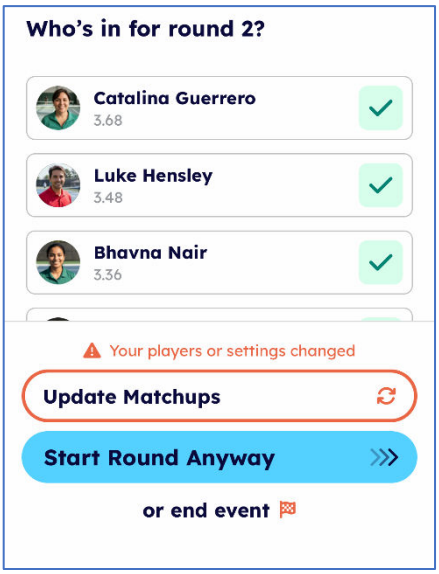
Step 6: Teams will input their own scores as they finish games. A player on either team can enter it. You (as round leader) can enter the score by tapping “Add Score” in the rare event that both players on both teams are subs who didn’t get set up in the app ahead of time. Once both scores appear, hit “End Round 1” at the bottom. The app will display the matchups for Round 2.



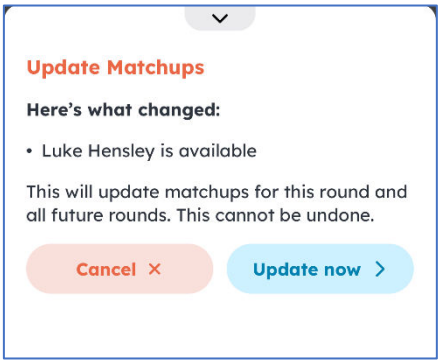
Step 7: You can skip Steps 7-9 if you didn’t have a player show up late. If a player did arrive late, tap “Player List” before you start Round 2.



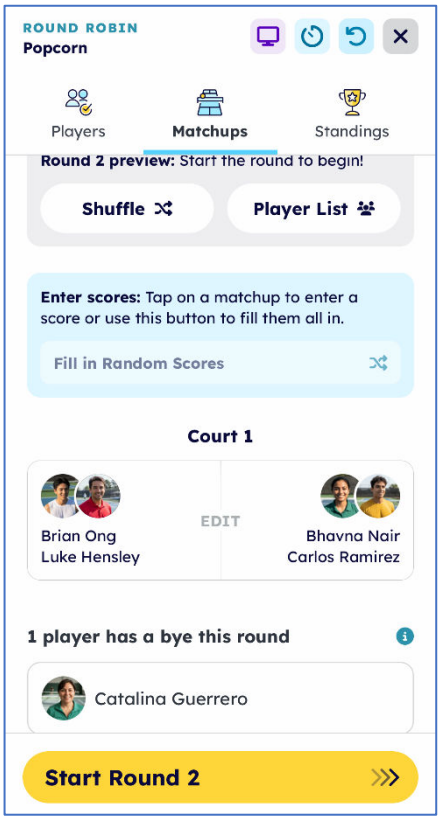
Step 8: Check the late-arriving player so they’re now available (Luke in our example). Tap “Update Matchups”



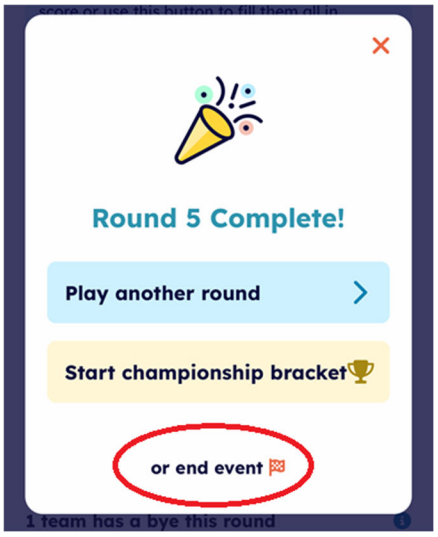
Step 9: The app tells you what has changed. Tap “Update now”



Step 10: Tap Start Round 2 (Note: This screen will look different if you had to add a late-arriving player). You’ll need to start and end each round for the rest of the session to get the matchups to populate for each subsequent round.



After Round 5, tap “end event” at the bottom of the box. You don’t need to “Share the final results” or view the standings unless you want to.



That’s it! Your duties are complete.